

M D RASEL MIA

HOUSEKEEPER

CONTACT

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Al Khozama 34718, Al Khobar, Saudi Arabia

SKILLS

- Communication
- Laundry and ironing services
- Dusting and polishing
- Attention to detail
- Effective communication skills
- Ability to work self-directed
- Time management
- Responding to guest/client requests
- Teamwork
- Customer service
- Organization
- Flexibility

EDUCATION

Higher Secondary Certificate Examination

Kazi Mohammad Shafiqul Islam University College

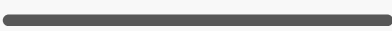
2016-2018

Secondary School Certificate Examination

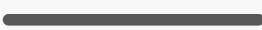
Islampur Alhaj Kazi Rafiqul Islam School and College

2010-2015

LANGUAGES

Bengali 

English 

Arabic 

Hindi 

PROFILE

Results-oriented housekeeper with over four years of experience in residential and hotel cleaning. Proven track record of using strong attention to detail to maintain high standards for clean, pleasant, and comfortable environments for guests. Skilled at determining the best cleaning supplies or tools for any situation.

WORK EXPERIENCE

Housekeeper

Mirot Hotel - Al Khobar, Saudi Arabia February 2022-Present

- Cleaned rooms following hotel sanitization and cleaning standards
- Vacuumed floors of hotel hallways, common rooms, and guest bedrooms
- Changed and laundered bedroom and bathroom linens
- Restocked toiletries in guest rooms
- Reported room damage, theft, and other concerns to supervisors
- Fulfilled cleaning duties according to customers' specific requests, including using preferred cleaning supplies
- Laundered and ironed customers' clothing and linens
- Vacuumed and mopped floors throughout the home as needed

Room Attendant

The Proud Hotel - Al Khozama 34718 Al Khobar, Saudi Arabia June 2019-2022

- prepare for new guest arrivals by cleaning tables, changing the beddings, vacuuming floors and carpets, sweeping, mopping, and disposing of trash within the required time expectation
- adhere to procedures and ensures the inspection of all rooms according to departmental and hotel standards
- attend to customers and interact with them in a friendly and respectful manner
- replenish guest supplies and amenities and check and maintains stock levels
- Comply with rules regarding the health and safety of guests and staff
- monitored and oversaw the total processing of all food entering the stock room
- vacuumed floors and carpets, mopped floors, and dusted room furniture, appliances, and decorations for clients' convenience and comfort if
- inspected rooms for safety hazards, and checked the operating conditions of equipment to report to supervisors for maintenance

Microsoft Skills

- Microsoft Excel
- Microsoft Word
- Microsoft Outlook